



TERMS AND CONDITIONS 2011/2012

General

Cancellation of lessons by Spanish Connection Language School Ltd. (SPC)

Should a lesson or lessons be cancelled by SPC due to unforeseen circumstances, then either a credit or refund will be issued for all lessons cancelled.

Invoicing

Invoices are only issued upon request, should one be required, then please do not hesitate to ask.

Private tuition

Payment

Lessons must be paid for at the time of booking in blocks of six to ten lessons and cost:-

£32+VAT per hour for lessons held at SPC premises

£39+VAT per hour for lessons held at your premises

Rescheduling

Once booking/payment for private tuition has been made but prior to commencing, lessons can be 'frozen' for a maximum of 6 months or transferred to a nominee if a minimum of 48 hours notice is given.

Once a lesson block has commenced a maximum of two lessons in every six can be rescheduled without charge if a minimum of 48 hours notice is given.

A full fee will apply to any lessons unattended this is irrespective of circumstance.

A full fee will apply to any lessons cancelled within the 48 hour notice period, this is irrespective of circumstance.

Refunds

Strictly no refunds are given. So please check your commitments before enrolling.

All phone notifications to be directed to Marta Alvarez on 07766 252 234

Email notifications to: spanishconnect@aol.com

Intensive tuition (minimum 6 hours a week)

Payment

Lessons must be paid for at the time of booking and cost:-

£26.50+VAT per hour for lessons held at SPC premises

£31.20+VAT per hour for lessons held at your premises

Rescheduling

Once booking/payment for intensive tuition has been made but prior to commencing, lessons can be 'frozen' for a maximum of 6 months or transferred to a nominee if a minimum of one full week's notice is given.

Once intensive tuition has commenced, a maximum of two hours can be rescheduled without charge if a minimum 48 hours notice is given and those lessons are held within the same calendar week.

Refunds

Strictly no refunds are given. So please check your commitments before enrolling.

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Spanish Connection

Serious teaching... fun learning
Spanish tuition across London at our premises or yours

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Group tuition

Payment

Lessons must be paid for at the time of booking and cost:-
£17+VAT per 1.5 hour lesson payable in advance for the term.
Terms last on average between 10 and 14 weeks.

Rescheduling

Lessons can be 'frozen' for a maximum of 6 months or transferred to a nominee as long as one full week's notice is given. Once a term has commenced no cancellation or rescheduling of group lessons are allowed.

Refunds

Strictly no refunds are given. So please check your commitments before enrolling.

The only exception is for a new student covered by our *peace of mind policy*

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